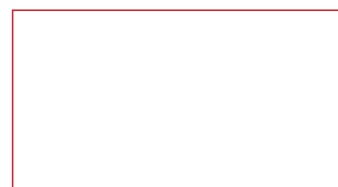**MARGIN SAFE AREA:**
15.6875" x 8.25"
Keep critical elements in artwork (logos, text, etc.) inside safe area.

TRIM LINE:
15.9375" x 8.5"

BLEED LINE:
16.1875" x 8.75"
Artwork going to trim edge needs to extend .125" past the trim edge–top, bottom, left, and right.
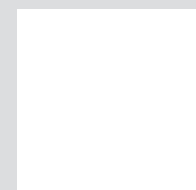
Mail addressing area clear space (white background)
3.75" x 2.25"

Double Parallel Fold
Brochure Template

16" x 8.5"

Minimum resolution:
300 ppi

Set up Artwork:
(actual size)
15.9375" x 8.5"

Front Cover
Panel

4" x 8.5"

Short Panel

3.9375" x 8.5"

Panel

4" x 8.5"

Mail Panel

4" x 8.5"

Double Parallel Fold
Brochure Template

16" x 8.5"

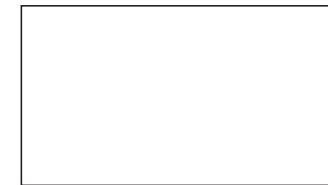## Set up Artwork:
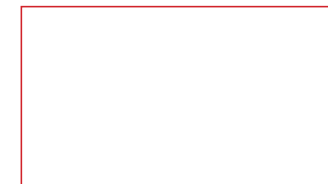### (actual size)
15.9375" x 8.5"

MARGIN SAFE AREA:
15.6875" x 8.25"
Keep critical elements in artwork (logos, text, etc.) inside safe area.
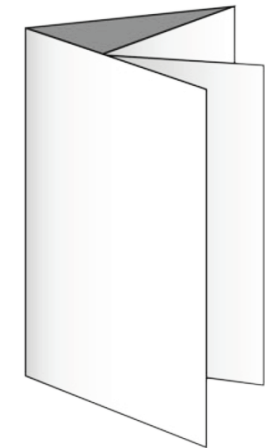
TRIM LINE:
15.9375" x 8.5"

BLEED LINE:
16.1875" x 8.75"
Artwork going to trim edge needs to extend .125" past the trim edge—top, bottom, left, and right.

Inside Left	Panel	Panel	Short Panel
4" x 8.5"	**4" x 8.5"**	**4" x 8.5"**	**3.9375" x 8.5"**